

**BOARD OF TRUSTEES**  
**JACKSON COUNTY COMMUNITY MENTAL HEALTH FUND**  
**MEETING MINUTES – NOVEMBER 15, 2018**

Present: J.Moore – M.Campbell – J.Payne – R.Harris – A.Kitchen – C.Clark Campbell – M.Mora  
Absent: R.Makinen – G.Thompson – E.Wesson – D.Moore  
Staff: T.Cummings - A.Marshall – S.Jones – R.Depriest – M.Fortin  
Guests: List attached

Meeting was called to order by J.Moore at 5:18pm. She noted that a quorum was present.

**Minutes:** C.Clark Campbell/M.Campbell moved for approval of the 10/25/18 minutes as written; motion carried.

**Education & Planning:** T.Cummings reported.

**CCAC update:** The CCAC will be in recess for the month of November; next meeting will be on December 18.

**Site Tours:** Scheduled for December 14<sup>th</sup> at Reconciliation Services then Operation Breakthrough from 1:00pm-4:00pm (map and parking on back of agenda).

**Finance & Internal:** M.Mora reported.

**November 2018 Bills:** M.Campbell/J.Payne moved to ratify the November 2018 provider distribution as listed; motion carried.

**October 2018 Financial Statements:** M.Mora briefly discussed the financial statements, which are cumulative and subject to audit and therefore require no Board action.

**2019 Professional Engagements:** M.Mora brought attention to the professional engagements summary; no Board action is necessary this term.

**Appropriations:** M.Campbell reported.

**New Service Units:** S.Jones described the service unit changes outlined in the packet.

**Safety Net and Children & Families:** M.Campbell read the recommendations for funding and conditions (when applicable) as outlined in the packet. KC CARE Clinic and Samuel Rodgers will be voted on later in an electronic vote once the applications have been amended. M.Campbell/C.Clark Campbell moved to approve the recommendations for Safety Net grants as listed; motion carried. M.Campbell and S.Jones brought attention to the rationale for rate increased submitted by Crittenton. M.Campbell/A.Kitchen then moved to approve the recommendations for Children & Families grants (attached); motion carried.

**BMFA Emergency request:** M.Campbell described the nature of the request for additional funding to supplement their 2018 Innovations grant in an amount not to exceed \$2,500. A.Kitchen/M.Mora moved to accept the request as written; motion carried.

**Upcoming committee meetings:** M.Campbell announced the upcoming RFP dates – 1/3/19 for Special Populations and 2/18/19 for Innovations.

**Accountability & Compliance:** R.Harris reported.

Children & Families 10/31 site review report: R.Harris gave a brief update on the most recent site review report.

Nominating Committee: J.Moore appointed J.Payne, R.Harris, and M.Mora to the 2019 Nominating Committee. Staff will coordinate a conference call in January, during which the committee will appoint officers for 2019.

New Business: None

Public Comments/Announcements: Dr. Awais Sufi, President of SchoolSmart KC thanked the Board for their support then briefly described the process made over the last year to change DeLaSalle's administration and bring it back into financial solvency. He then added that he believes they have met the Levy's contractual requirements.

Dr. Elizabeth Sanders, Executive Director of DeLaSalle thanked the Board for their support and stated that the students have been served by the grant and that the amount of billing submitted to the Levy even exceeded the amount allocated in their 2017 grant. She added that she is continuing to get up to speed in her position and that during the June 2019 audit conducted by S.Jones their staffing was only at one-third of previous levels. She apologized if reporting was not as timely as it should have been, however she reiterated that services to the students had been delivered and over \$51,000 worth of units had been billed. C.Clark Campbell asked if they had proof of reporting this.

Dr. Sufi added that he also believed the records reflected that all services had been provided, even if they had not been submitted in a timely fashion. C.Clark Campbell asked Levy staff if said documentation had been received to which S.Jones and R.DePriest replied no. S.Jones added that no billing had been received since 9/30/17 and that she had asked the organization to contact her regarding billing before the next audit but received no response. Moreover, she had made numerous attempts to offer technical support for submission of the billing but never received a reply.

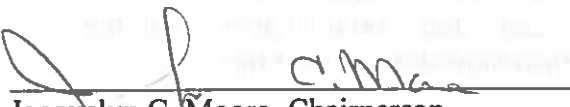
M.Fortin then stated that the only inquiry he had for DeLaSalle at this time is if they believe all documentation that has been submitted to be correct and also added that litigation is a possible outcome of this situation. Dr. Sanders replied that complete billing had been submitted in either March or April of this year. M.Fortin asked once again if she had anything else she wanted to submit and also asked if said submission was part of the documents he had received from her two weeks ago. Dr. Sanders asked what documentation he was referring to. M.Fortin brought over documentation received by email.

Closed Session: R.Harris/C.Clark Campbell moved to go into closed session at 6:09pm.

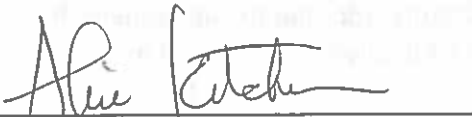
Closed Session. By roll call all present voted to close meeting pursuant to RSMO 610-021(3) to discuss legal matters.

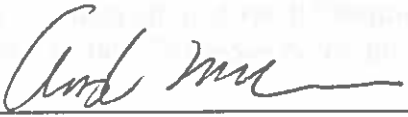
R.Harris/C.Clark Campbell moved to come out of Executive Session at 6:45 pm and for Levy staff to follow up on suggestions made during the session.

Adjournment: J.Moore adjourned the meeting at 6:46pm.

  
Jacquelyn C. Moore, Chairperson

1/24/19  
Date Approved:

  
Secretary or Treasurer

  
Minutes Prepared By: